

Staff SOPs

Core operating procedures for staff teams.

- [General Workflow](#)
- [Escalation Paths](#)

General Workflow

Use this page to document standard operating flow for routine work.

- Intake
- Assignment
- Execution
- Escalation
- Closeout

Escalation Paths

Document who handles what and when issues should be escalated.

- Immediate risks
- Policy exceptions
- Leadership escalation
- After-hours handling